

Biometric photo



Important information

Please keep in mind that there is a waiting period of 4 – 6 weeks between application and delivery of your residence permit.

Collection at the information point in the Immigration Office at Hackländerstr.1 (next to central railway station) on the 3rd floor.

For further information concerning your electronic residence title please contact the "Bundesamt für Migration und Flüchtlinge(BAMF)":

<http://www.bamf.de/>

(Type in "elektronischer Aufenthaltstitel" as search item)

How to apply for (the extension of) a residence permit?



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www.staedteregion-aachen.de



Aktive Region

Nachhaltige Region

BildungsRegion

Soziale Region



Step 1

Residence registration in StädteRegion Aachen

Living in Aachen

Administrative building Bahnhofplatz

Hackländerstraße 1 · 52064 Aachen

Bus stop: Main station: Hauptbahnhof

Administrative building Katschhof

Johannes-Paul-II.-Straße 1

52062 Aachen

Bus stop: Main station: Eisenbrunnen

Find more information at:

www.aachen.de

Phone: 0241 / 432-0

Mail: buergerservice@mail.aachen.de



Step 2

Residence permit for students

- application form
- passport
- biometric passport photograph
- student certificate (print out from RWTH-online)
- certificate health insurance
- proof of funding

Residence permit for research associates

- application form
- passport
- biometric passport photograph
- contract of employment or employment confirmation (for first application: job description by the institute and employment confirmation by the staff department)

Family members

- application form
- passport
- biometric passport photograph
- certificate of marriage or birth
- certificate health insurance
- personal interview

Fees

- First grant 100,00 €
- Extension 93,00 € – 96,00 €

Contact

Immigration Office StädteRegion Aachen branch at the RWTH Aachen

Templergraben 57

52070 Aachen

phone: 0241 / 5198-5600

Fax: 0241 / 5198-3388

info.auslaendische.studenten@staedtereion-aachen.de

Postaladdress: 52090 Aachen

Contact person

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room: 421

Jochen Beilebens

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Office hours

Monday 08.00 – 12.15 o'clock

Tuesday 08.00 – 12.15 o'clock

Wednesday 08.00 – 12.15 o'clock

14.00 – 16.45 o'clock

Thursdays closed

Friday 08.00 – 12.00 o'clock

Any further questions?

Please contact:

StädteRegion Aachen

Der Städteregionsrat

Ausländeramt

Außenstelle Super C · Zimmer 421 – 422

Templergraben 57 · 52070 Aachen

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